

Marking and Feedback Policy

September 2016



- When the teacher has completed their weekly planning, they will create a daily Learning Objective and Success Criteria marking grids to move learning on for each lesson. This will be stuck into the books ready for pupils to complete and the teacher will use this to inform their feedback.
- When teaching the teacher will refer to the Learning Objective and Success Criteria to ensure all pupils know what they need to do to be successful in their work.
- During the lesson the teacher or teaching assistant will give pupils instant feedback – either verbally or written. Pupils are expected to act on this feedback immediately.
- In the marking grid there will be the letters; S, G and I. Either pupils or adults will circle the letter that reflects what support that pupil has received during that lesson
 - S- I have been supported
 - G – I have been guided
 - I – I have worked independently
- Teachers will use green and blue pens across the school from Foundation Stage to year 6.
 - **Green pen** will show achievements
 - **Blue pen** will show a mistake, correction and/or give a next step.
 - **Green/Blue** mark will mean it is not quite met but beginning to be understood.
- The Learning Objective and Success Criteria marking grids will be used to mark and give the feedback. If they have been met it will be marked green, if it has not been achieved it will be marked blue. If part of the marking grid has not been achieved, it is to be initialled with NS to show the pupil their next step. A written comment in **green** and/or **blue** is only needed if all the success criteria have been achieved or if the teacher wishes to give an additional comment.
- All work must be given a Next Step and a correction or a way forward question or challenge
- When the teacher has commented in a pupil's book, the pupil needs to respond to the comment in the same or following lesson and use a **purple** pen/pencil to acknowledge the comments. If pupils are not sure what it says, they need to ask an adult to read it to them.

FS and KS1

- Next to each success step the pupils are to give a **green** or **blue** tick to self-assess what steps they have either achieved or need to continue to work on. The ticks will support growth mindset.

KS2

- At the end of lessons, where appropriate, pupils will write an 'I can' and an 'I need to' statement in their books to encourage self-reflection of what they have achieved in the lesson and how they could improve.